

# Privacy Policy

## **RealTimeAct, Inc & Marquardt & Associates, Inc.**

We have created this privacy policy to demonstrate our commitment to your privacy and the protection of your personal information.

### **Email**

If you receive a mailing from us, (a) your email address is either listed with us as someone who has expressly shared this address for the purpose of receiving information in the future, or (b) you have purchased a product/service from us, or otherwise have an existing relationship with us.

### **How we protect your privacy**

We use security measures to protect against the loss, misuse and alteration of data used by our system. We only collect, store, and maintain the personal information that you have specifically provided to us. These security measures are provided on a "best efforts" and "good faith" basis. However, we cannot guarantee the protection of any information provided to us. Nor can we be held liable for any type of damages caused by such loss.

### **Sharing and Usage**

We will never intentionally share, sell, or rent individual personal information with anyone without your advance permission or unless ordered by a court of law. It is our express intention that information submitted to us is only available to employees managing this information for purposes of contacting you or sending you emails based on your request for information and to contracted service providers for purposes of providing services relating to our communications with you. If you have noticed that we have any incorrect personal information or if you would like to make any changes or deletions to our database, please contact us.

### **Use of cookies**

When you visit this Site, you can browse and access important information without revealing your identity. In order to improve our Site, we use "cookies" to track your visit. A cookie is a small amount of data that is transferred to your browser by a Web server and can only be read by the server that gave it to you. It functions as your "identification card," and enables us to record your passwords, purchases, and preferences. It cannot be executed as code or deliver viruses. Most browsers are initially set to accept cookies. You can set your browser to notify you when you receive a cookie, giving you the chance to decide whether to accept it. (For some Web pages that require an authorization, cookies are not optional. Visitors choosing not to accept cookies will probably not be able to access those pages). While we use cookies to track your visit to the Site, and our Web servers automatically log the IP/Internet address of your computer, we do not generally use this information to identify you personally.

### **How can you stop receiving email from us?**

Any email sent to you contains an automated way for you to cease receiving email from us. If you wish not to receive communications or advertisements from us, simply follow the instructions at the end of any email. If you have received unwanted, unsolicited email sent via this system or purporting to be sent via this system, please forward a copy of that email with your comments to us.

### **Privacy Policy Changes**

This policy was created and is effective as of [August 1, 2005](#). Please review this privacy policy for any material changes on a reasonably regular basis, because we do not currently have available a process for proactively notifying you of any such changes.